

Debrief for employability Skills Workshop Friday 6<sup>th</sup> June

Attendees Josie Rose ,Marie Baird CAE,  
Evelyn Schmidt , Fiona Ross, Junita Lyon, Buchan NH  
Malcolm Jolly Federation Training Morwell  
Tony Peck Federation Training Bairnsdale  
Daniel Hodges Chisolm TAFE  
Absent. Katt Matthews Buchan NH

### What worked

- Great feedback fantastic interaction.
- Marie did well she was articulate and easy to follow she had no problem with the challenges around getting used to the different accents of the ESL learners that were in the Dandenong room .
- Malcolm discussed the placement of microphones and illustrated the importance of an assistant to guide the cameras in the room to determine a learners body language and to be aware of positioning of the Telc equipment. The automatic function also worked well.
- Having an assistant at each site to help the creative flow worked well and showed the need for a facilitator and tech support or how a student could fill the role of support. Having moderators at each site worked well
- It was designed to be engaging and that worked well and was a great Model. Maries facilitation style of training was excellent.
- Illustrated the importance of pre planning
- Fantastic to have other involved
- Allowed to demonstrate what the teachers did well.
- Was not tiring everyone felt engaged and involved
- Be aware that each TELC is different and the TAFES were please with the results
- Great outcome everyone Happy
- Marie and Fiona put a lot of work into the day
- Comfortable pace and energy from facilitator
- Cameras were good
- Everyone involved very happy with outcomes
- Demonstrated the importance of protocols

### What were the challenges

- Marie felt she over packed the session
- Learning how to pace the course
- Keeping conversation at an interactive pace
- Ensuring audio was perfect
- Zooming in and out
- Moving between media reduces pace

### What could we do differently how can we improve

- Create a document outlining protocols
- Marie to develop a tutorial to help others
- Look further at learning styles
- Enterprise- What does the organisation have to do to put this in place
- Create a set of principles
- When teaching clarify PPTs specific crossover on technology no over chatting
- Develop a back channel during session using Twitter or Skype

### Outcomes

- Good example of partnerships
- Good example of collaboration amongst the Adult education sector between Learn Local and TELC
- Technology worked a Gem
- New experience for Learners
- New Programs to trail in partnerships
- Boost in confidence about what can be achieved
- Tutor was excellent
- Can now develop Tasters
- Malcolm has Performa about what happens on the way
- We all like the results and it suited each stakeholder involved
- Marie and Fiona did a great job with subject matter
- TELC now happy to partner with NH and Learn Local sector to develop further relationships.
- We all had fun
- Everyone more than happy
- Achieved far more than first expected at the start of the learn and Connect Project
- All projects married together well
- We all got positive outcomes to show our funding bodies